

SUPPLIER PRIVACY NOTICE

How LiveRental Group processes the personal data of supplier contacts

Pursuant to Articles 13 & 14 of the EU General Data Protection Regulation (GDPR)

1. LiveRental Group — Legal Entities

LiveRental Group is a pan-European group of companies specialising in B2B device leasing and IT asset management. The group is composed of the following legal entities:

Legal Entity	Country	Address	Reg. No.	GDPR Role
LiveRental BV (Parent)	Belgium	Excelsiorlaan 47 1930 Zaventem	BE0551842601	Data Controller
Koha Solutions SARL	France	144, av Charles de Gaulle 92200 Neuilly-sur-Seine	FR79 533 489 514	Internal Processor
LiveRental GmbH	Germany	Subbelrather Str. 15a 50823 Köln	DE304813399	Internal Processor
LiveRental BV	Netherlands	Keizersgracht 241 1016EA Amsterdam	NL855392794B01	Internal Processor
LiveRental Ltd	United Kingdom	64 Nile Street London N1 7SR	316 0211 59	Internal Processor
LiveRental SARL	Switzerland	Chemin de Roseneck 5 1003 Lausanne	CHE-204.908.135	Internal Processor
LiveRental GmbH	Austria	Seitenstettengasse 5/37 1010 Wien	ATU79245648	Internal Processor
LiveRental Madrid SL	Spain	Avenida de Brasil 29 28020 Madrid	ESB56685753	Internal Processor

The Data Controller for the purposes of the GDPR is LiveRental BV (Belgium), the parent company of the group. Each local entity acts as an internal processor operating under the authority and instructions of LiveRental BV.

Field	Details
Data Controller	LiveRental BV – Excelsiorlaan 47, 1930 Zaventem, Belgium · BE0551842601
Privacy Contact	privacy@liverental.com
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2. Who This Notice Applies To

This notice applies to individual contacts of companies that supply goods or services to any entity within the LiveRental Group — including account managers, sales representatives, finance contacts, invoice recipients and any other professional contact whose personal details are shared with us in the context of a supplier relationship.

3. Personal Data We Collect and Why

3.1 Supplier Relationship Management

Attribute	Detail
Data collected	Full name, professional email, direct phone number, job title, company name, correspondence history, quotes, purchase orders
Purpose	Managing the supplier relationship, issuing and tracking purchase orders, negotiating terms
Legal basis	Performance of contract (Art. 6.1.b) + Legitimate interest (Art. 6.1.f)
Retention	Duration of supplier relationship + 5 years

3.2 Invoicing & Accounting

Attribute	Detail
Data collected	Name, company name, VAT number, billing address, bank details (IBAN), invoiced amounts, payment history
Purpose	Processing supplier invoices, recording accounting entries, managing payments
Legal basis	Performance of contract (Art. 6.1.b) + Legal obligation (Art. 6.1.c)
Retention	7 years (Belgian accounting and tax law)

3.3 E-Invoicing & Payment Processing

Attribute	Detail
Data collected	IBAN, payment references, transaction amounts, Peppol/e-invoicing identifiers
Purpose	Processing payments via open banking (Ponto/Codabox) and e-invoicing networks (Peppol, ABC Invoice)
Legal basis	Performance of contract (Art. 6.1.b) + Legal obligation (Art. 6.1.c)
Retention	7 years (Belgian accounting and tax law)

4. Recipients of Your Personal Data

Recipient	Purpose & Transfer Mechanism
Google Workspace (USA)	Email and document storage — Data Privacy Framework (DPF)
Salesforce (USA)	Supplier contact management — Data Privacy Framework (DPF)
FileMaker / ERP (EU)	Purchase order and contract management — EU, DPA in place
Winbooks / LogicalTIC (Belgium)	Accounting and invoice processing — EU, DPA in place
Codabox / Ponto (Belgium)	Banking transactions and reconciliation — EU, DPA in place
ABC Invoice / Peppol (EU)	E-invoicing network — EU, DPA in place
Belgian public authorities	Tax and accounting filings — as required by law

We do not sell your personal data to third parties.

5. Your Rights Under the GDPR

Right	What it means for you
Right of access (Art. 15)	Request a copy of the personal data LiveRental holds about you.
Right to rectification (Art. 16)	Ask us to correct any inaccurate or outdated information.
Right to erasure (Art. 17)	Ask us to delete your data where there is no longer a legitimate purpose for keeping it.
Right to restriction (Art. 18)	Ask us to temporarily stop using your data while a dispute is resolved.
Right to data portability (Art. 20)	Receive your data in a structured, commonly used, machine-readable format.
Right to object (Art. 21)	Object at any time to processing based on legitimate interest.
Right to lodge a complaint	Lodge a complaint with the Belgian Data Protection Authority (APD/GBA) at www.dataprotectionauthority.be — or with the supervisory authority of your country of residence.

To exercise any of the above rights, contact us at: privacy@liverental.com

We will acknowledge your request within 5 business days and provide a full response within 1 calendar month.

6. Data Security

- Encryption in transit (TLS/HTTPS) across all platforms
- Role-based access control — only procurement and accounting teams access your data
- Multi-factor authentication (MFA) on all critical systems
- Regular review of third-party processor agreements (DPAs)

7. Changes to This Notice

We may update this notice periodically. The current version is always available upon request at privacy@liverental.com.

8. Contact Us

Channel	Details
Email	privacy@liverental.com
Postal address	LiveRental BV – Excelsiorlaan 47, 1930 Zaventem, Belgium
Supervisory authority	APD/GBA — www.dataprotectionauthority.be